



## **Friends of Grand Rapids Parks**

### **GIS and Dendrology Internship**

The Friends of Grand Rapids Parks is an independent, nonprofit enterprise founded in 2008, working closely with but separate from the City, with the mission to empower people to cultivate vibrant parks, green spaces and trees in our community. It is our vision to support thriving parks and sustainable urban forest that actively support our community's economic, environmental, and cultural health.

This position provides hands-on skill building around tree inventory for Friends of Grand Rapids Parks. Great for someone interested in gaining experience in urban forest maintenance and tree inventory. This position will include office and field work. Transferable skills useful in working for a forest management organization, a non-profit organization or a small business.

#### **Responsibilities Will Include:**

- Collect and log accurate tree inventory data for FGRP tree plantings
- GIS maintenance for FGRP tree plantings
- Other duties as assigned

#### **Qualifications:**

- Minimum one semester of GIS coursework
- Knowledge and understanding in Michigan tree identification
- Microsoft Excel/Word
- Experience in Esri's Arcgis suite desired (training provided on inventory program)
- Good Interpersonal skills
- Ability to work in fast-paced environment
- Ability to complete assignments independently
- Ability to work well in a team environment
- Ability to lift up 25 lbs
- Must be willing to work outdoors and get dirty
- Ability to work outside in a variety of weather conditions

#### **Our Internships Offer The Opportunity To:**

- Work in a diverse environment
- Make a positive community change in a diverse transitioning neighborhood
- Learn standard non-profit operation procedures
- Exposed to sustainability and environment organizations
- A fun to place to work

#### **Schedule and Compensation:**

Flexible hours during weekday. Some weekends and evenings required. Stipend is available for internship.

To apply, please email your resume and a thoughtful cover letter outlining your skills, experience, and why you are interested in the position to [info@friendsofgrparks.org](mailto:info@friendsofgrparks.org).